



TOWN OF LOOMIS

ACTION MINUTES
REGULAR MEETING OF
LOOMIS TOWN COUNCIL
LOOMIS DEPOT

5775 HORSESHOE BAR ROAD, LOOMIS, CA 95650

916-652-1840

www.loomis.ca.gov

TUESDAY

JANUARY 10, 2017

6:15 P.M.

CLOSED SESSION – Pursuant to cited authority, the Town Council will hold a closed session to discuss the following listed items. A report of any action taken will be presented prior to adjournment of the regular meeting.

- a. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS:** Pursuant to Section 54956.8 of the Government Code
Property: 3710 Taylor Road
Agency Negotiator: Joan Phillipe, Interim Town Manager
- b. **PUBLIC EMPLOYMENT:** Pursuant to Section 54957 of the Government Code.
Title: Town Manager

TUESDAY

JANUARY 10, 2017

7:30 P.M.

CALL TO ORDER Mayor Black called to order the meeting at 7:31 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present:

Mayor Black
Councilmember Baker
Councilmember Morillas
Councilmember Onderko
Councilmember Ucovich

Absent: None

STATEMENT OF ACTION TAKEN DURING CLOSED SESSION

- a. There was no action taken.
- b. There was no action taken.

MATTERS OF INTEREST TO COUNCILMEMBERS

Councilmember Ucovich requested to recognize Nancy and Steve Price and Grace Kamphefner at a future council meeting.

TOWN REPORT

LOOMIS CHAMBER OF COMMERCE UPDATE

Patricia Green summarized the three business walks they did:

- they visited 102 businesses, retail, industrial and office
- they asked how their business was doing and 75% said good, 5% said great, and 5% said poor
- they asked what do they like about doing business in Loomis and 72% said location
- they asked what could they do to improve business in the area and the top answers were ease of traffic congestion, more parking, more restaurants, the former Horseshoe Bar & Grill occupied, signage and internet

Jenny Knisley stated the following:

- the economic development committee met and discussed being pro-active, having a plan to promote the downtown improvements
- they are working on bringing back a marketing plan to the Council next month
- they are mailing cards out to 500 businesses

LIBRARY UPDATE

Jenny Knisley stated the following:

- the kids section is open at the library
- they will be having a cookies and milk story time
- they purchased the Apollo system for cataloging the books at the library and they found out the Apollo system received an award

All items on the agenda will be open for public comment before final action is taken. Speakers are requested to restrict comments to the item as it appears on the agenda and stay within a three minute time limit. The Mayor has the discretion of limiting the total discussion time for an item.

Written Material Introduced Into the Record: Citizens wishing to introduce written material into the record at the public hearing on any item are requested to provide a copy of the written material to the Town Clerk.

PUBLIC COMMENT: This time is reserved for those in the audience who wish to address the Town Council on subjects that are not on the Agenda. The audience should be aware that the Council may not discuss details or vote on non-agenda items. Your concerns may be referred to staff or placed on the next available agenda.

Jake Harris and Chris Wood live on No Name Lane by H Clark Powers School and asked if this was the time to make comments on the Grove Project.

Joan Phillipe, Town Manager, stated the following:

- the project has not been before the Planning Commission yet and that would be the time to make comments
- she suggested talking to Bob King, the Town Planner, on the where we are in the review process

ADOPTION OF AGENDA: Council will typically adopt the agenda in the order listed or modify the order in a way that can best accommodate the people in attendance who wish to speak on particular items.

A motion was made to adopt the Agenda. On motion by Councilmember Baker, seconded by Councilmember Ucovich and passed by the following vote:

Ayes: Baker, Black, Morillas, Onderko, Ucovich

Noes: None

Abstained: None

Absent: None

OPPORTUNITY TO COMMENT ON CONSENT CALENDAR: All items listed under the Consent Agenda are considered by the Council to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case, the item will be removed for separate consideration.

There was no public comment.

A motion was made to approve the Consent Agenda, items 1 – 8 and moving item 9 forward for discussion. On motion by Councilmember Morillas, seconded by Councilmember Ucovich and passed by the following vote:

Ayes: Baker, Black, Morillas, Onderko, Ucovich

Noes: None

Abstained: None

Absent: None

CONSENT AGENDA

1. Council Minutes – 12/13/16
2. Monthly Check Register – December
3. Statement of Activity
4. Treasurer's Report
5. Planning Status Report
6. A Resolution of the Town Council of the Town of Loomis Facilities Agreement No. 2654 Construction Cooperation and Reimbursement Agreement Town of Loomis – Placer County Water Agency

RECOMMENDED ACTION

APPROVE

RECEIVE AND FILE

RECEIVE AND FILE

RECEIVE AND FILE

RECEIVE AND FILE

ADOPT RESOLUTION

Resolution 17-01

7. Revised Contract With Bennett Engineering To Include Bidding Assistance, Construction Support, As-Built Drawings Preparation And The Design Needed To Incorporate The Water Service Replacements Per Placer County Water Agency Agreement To Phase One Of The Loomis Town Center Implementation Plan **APPROVE**

8. A Resolution of the Town Council of the Town of Loomis Accepting Webb Street Reconstruction and Blue Anchor Park Seal Coat project Constructed By Western Engineering Contractors, Inc. **ADOPT RESOLUTION**
Resolutions 17-02

CONSENT ITEMS FORWARDED

9. Loomis Town Manager Job Description **APPROVE**

Joan Phillipe, Interim Town Manager, recommended that we add under "Essential Duties" a #18 to say:
Recognizes economic development as a priority and works in conjunction with the Loomis Basin Chamber of Commerce, as well as County and Regional Economic Development organizations that position the town favorably for business attraction and retail change.

There was no public comment.

Following further discussion on the matter a motion was made to approve the Town Manager Job Description with the amendment to add #18 under "Essential Duties" to read as follows: Recognizes economic development as a priority and works in conjunction with the Loomis Basin Chamber of Commerce, as well as County and Regional Economic Development organizations to position the town favorably for business attraction and retention. On motion by Councilmember Morillas, seconded by Councilmember Onderko and passed by the following vote:

Ayes: Baker, Black, Morillas, Onderko, Ucovich

Noes: None

Abstained: None

Absent: None

BUSINESS

10. **Commission Appointments**
As a part of the Council reorganization following an election, the Commission appointments come up for consideration to be ratified by Council.
Recommended action: Approve Council appointments on the Planning Commission
Public comment:

There was no public comment.

Following further discussion on the matter, a motion was made to approve the following appointments on the Planning Commission:

- Councilmember Onderko appointed Greg Obranovich

- Councilmember Baker appointed Linda Kelly

On motion by Councilmember Morillas, seconded by Councilmember Baker and passed by the following vote:

Ayes: Baker, Black, Morillas, Onderko, Ucovich

Noes: None

Abstained: None

Absent: None

FUTURE AGENDA ITEMS

- Traffic Report on the Lincoln Village 1
- Solid fencing in Residential Agricultural Zoning

Councilmember Ucovich questioned if we need to become a member of South Placer Regional Transportation Authority (SPRTA) in order to address any mitigations/impacts from the Lincoln Village 1.

Joan Phillipe stated the Town Planner is working on this and it will be brought back to the Council at a future date.

COUNCIL COMMITTEES

- Placer County Economic Development Board – Ucovich/Morillas
- Placer County Flood Control/Water Conservation District – Morillas/Ucovich
- Placer County Transportation Planning Agency – Baker/Morillas
- PCTPA Funding Strategy Update Steering Committee – Baker/Morillas

- Placer County Mosquito Abatement – Russ Kelley as citizen rep
- Placer County Air Pollution Control District – Black/Onderko
- Sacramento Area Council of Governments – Onderko/Ucovich
- Borders Committee – Black & Baker
- Business Committee – Black/Morillas
- Schools Liaison – Onderko/Baker
- SPMUD Ad Hoc Committee – Ucovich/Morillas
- Library Representative – Black/Ucovich

ADJOURNMENT

Mayor Black adjourned the meeting at 7:53 p.m., there was no further business.



Mayor



Town Clerk